



STUDENT TRAVEL APPROVAL FORM

The GSBS currently offers up to \$600 for travel expenses to doctoral students who have an approved thesis proposal and who are presenting papers at scientific meetings. The guidelines for these awards are:

1. A formal abstract acknowledging Rowan University Graduate School of Biomedical Sciences as a research site.
2. The student must be first author on the abstract to be presented.
3. The research must be part of the approved dissertation proposal.
4. Doctoral candidates are eligible for a total of two awards, but only one award will be approved within any 12-month period.

This form along with the following items must be submitted to the GSBS Senior Associate Dean for approval:

- Complete a Request for Approval for Attendance at Events form
- A Rowan University Employee Travel Approval/Advance Report -- TA form -- that has been approved by the department chairman or Program Director.
- A copy of the formal abstract

APPROVALS:

I certify that _____ meets the student travel guidelines above.
(Student's Name)

Department Chair Signature

Date

Senior Associate Dean Signature

Date

PLEASE RETURN THIS FORM TO:

GSBS Office
Rowan Medicine Building, Suite 2200
42 E. Laurel Road
P.O. Box 1011
Stratford, NJ 08084